

Aquatics Program Supervisor

RESPONSIBILITIES:

- Ensure the safety of all students during swim instruction
- Coordinate with the Co-Op Director to keep the swim program schedule running on time and effectively for counselors, staff and children alike
- Organize and manage counselors to facilitate safety for children and to promote maximum swim time for all children
- Assess students during the initial week of camp
- Organize and differentiate swim groups using initial assessment indicators
- Place campers in correct swim environment based upon swimming ability
- Facilitate swim play experiences that promote swimming skills
- Organize and maintain all pool materials and equipment
- Supervise lifeguards and insure that they conduct all of their duties including but not limited to
 - required buddy checks
 - maintaining all safety standards
- Provide director with weekly reports of the swim program with suggestions for improvements to maximize the swim experience for all children
- Provide director with a final report of the swim program to be part of the overall Co-Op Quality Assessment review
- Participate fully in orientation experiences and weekly staff meetings
- Serve as a role model for children by:
 - Arriving on time and fully ready to participate
 - Working as a team member with other counselors, assistant counselors and staff
 - Supporting a drug free, screen free, healthy environment

REQUIREMENTS

- Lifeguard certification
- CPR Certification
- Progressive Swim Instructor certification preferred
- Must have previous lifeguard and/or swim instructor experience
- Must be at least 18 years old

REQUIRED PROGRAM DATES & TIMES:

Orientation week

June 26, 2017 to June 30, 2017

9am to 3pm

Program weeks

July 3, 2017 to August 11, 2017 (July 4th Holiday - no program)

9:00 am to 3:00pm Monday, Wednesday, Thursday, Friday

9:00 PM. to 4:00 PM Tuesday (weekly staff Meeting)*

*program start and end times subject to change based upon scheduling changes to be determined in April; program may start at 8am and end earlier

SALARY

\$3,300 to \$3,600 based upon experience

Paid Bi-Monthly in July and August (3 payments total)